



The Charmettes, Incorporated

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Date: April 1, 2024

To: Prospective Vendors

From: Catherine Lewis, Executive Director
The Charmettes, Incorporated

Subject: Vending - 68th National Convention of The Charmettes, Incorporated

It is my pleasure to invite you to participate as a vendor at our 68th Annual Convention on June 19-23, 2024, in Arlington, Virginia. The convention will be held at the Renaissance Arlington Hotel, Arlington, Virginia. We will be charging a vendor's fee of \$350 and each vendor charges for their merchandise. The convention hours are from 9:00 AM to 6:00 PM Thursday to Saturday, with set up starting at 10:00 AM on Thursday for vendors. Use of the control of The Charmettes, Incorporated trademark and branding is controlled by The Charmettes, Incorporated. Unauthorized use will not be accepted. If you have a desire to be a part of this event, we would love to have you. To secure a vendor's packet, please register online at www.thecharmesttesinc.org or contact me to secure an application. The deadline date for receiving applications is Friday, May 6, 2024. Your vendor space at the 68th Annual Convention will be reserved, once you have completed the application, contract and submitted payment to The Charmettes, Incorporated by May 6, 2024. All applications will be reviewed for compliance with the stated guidelines before acceptance. To better promote your business, please ensure that you have adequate signage and that it remains within the scope of the space provided in previous years. Should you have any questions or need any additional information, please do not hesitate to contact me. You can reach me by email at executivedirector@thecharmesttesinc.org. You may also call or text me at 803.210.6939. When leaving your message, please identify yourself. We look forward to seeing you in Arlington, Virginia. The Charmettes, Inc. is excited about the opportunity to have you partner with us and bring awareness of your merchandise and products to our members and guests at the convention. Once again, please register online at www.thecharmesttesinc.org, by the above deadline date. Thank you so much for your time.